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| Products purchased through APDmro may be returned or exchanged by following these steps: |  |
| 1. Fill out this Return Material Authorization request form in its entirety. | **Return Material Authorization (RMA) Request Form** |
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| 1. Return the completed form to APDmro Returns Service at:   Email: returns@apdmro.com  Fax: (888) 627-6040  Please allow 2 business days to processes your request.   1. Follow the instructions provided with the return request response.     RMA case is valid for 2 weeks after submission.  Please go to [www.apdmro.com](http://www.apdmro.com) for our complete return policy. | Company:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_    Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    **Office use only:**  **RMA No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Issued:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **Order Date** | **Qty** | **Part Number** | **Description** | **Reason for Return** | **SO # / MRO**  **Order #** | **Invoice Number** |
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